

**CITY OF TAYLORSVILLE
CITY COMMISSION
SPECIAL MEETING**

February 6, 2014

The City of Taylorsville City Commission held a Special Meeting on Thursday, February 6, 2014 at 5:00 p.m., at the City Hall Annex.

Present were:

Don Pay, Mayor
Jack Proctor, Commissioner
Ellen Redmon, Commissioner
Kathy Spears, Commissioner
Beverly Ingram, Commissioner

Staff present:

Steve Biven, City Clerk
Randy McConnell, Comptroller
Harold Compton, Public Works Director

Toby Lewis, Police Chief
Lisa Ware, Co Treasurer

Item #1

Mayor Pay called the meeting to order at 5 p.m. with a brief moment of silence and then Commissioner Proctor lead the group in a recital of the Pledge of Allegiance.

Item #2 – ***Consent Calendar***

Motion made by Commissioner Proctor and seconded by Commissioner Redmon to approve the Consent Calendar for January 2014. Motion carried 5 – 0. This approved the minutes of the January 14, 2014 Special Meeting, January 15th, Special Meeting and the January 23rd, Special Meeting, payment of General Fund and Water/Sewer Fund January 2014 bills and the fire report.

Item #3- ***Comments by the Mayor***

Mayor Pay thanked the public works and street departments for working overtime to keep the City streets cleared during the snow events and working on water main breaks.

Kentucky League of Cities is having their City Days/City Nights on February 12, 2014 in Frankfort if any of the commissioners are interested in going.

Habitat for Humanity is having a Spaghetti Supper on February 14, 2014.

Item #4 – ***Personnel Policy Proposal***

Andrea Shindlebower with Kentucky League of Cities was present. Clerk Biven stated that there was a proposal from KLC in the commissioner's packets. They have offered to come down and help develop the City's personnel policy. Ms. Shindlebower stated that several Cities had approached the League about their policies. Clerk Biven said they are not sure of the cost. That would depend on how many trips and how much time is involved. Commissioner Ingram stated that she would like for her and Roxann Thompson to meet with Ms. Shindlebower pertaining to the City's policy. Ms. Shindlebower stated that she would be more than glad to train any supervisors and employees that the City would like to have trained at no additional charge. Commissioner Proctor asked if any funds had been budgeted for this. **Motion was made by Commissioner Proctor and seconded by Commissioner Spears to adopt the proposal that has been submitted from the Kentucky League of Cities. Motion carried 5-0.**

Item #5 – ***Committee Reports***

a) Engineering Projects (Sisler-Maggard Engineering, PLLC)

i) Joe Sisler was present to discuss the **Blue Bridge Replacement Contract**. Mr. Sisler stated that one thing that needed to be done was for them to prepare an agreement to send back to the Highway Department of an estimate of what work needed to be done. Sisler-Maggard's estimate on the relocation of the utilities is \$395,000 which includes going up and over the floodwall with the water line, replacing the sewer as you approach the bridge putting it in steel casing. He stated that they have prepared documents for the Levee Commission to approve and then it will have to be sent back to the Corp of Engineers. Mr. Sisler said he has the agreement with him, which is the standard highway agreement, which the Mayor needs to sign. The bid process is set for July 11th. **Motion was made by Commissioner Spears and seconded by Commissioner Proctor to have Mayor Pay sign the agreement. Motion carried 5-0.**

b) Main Street (Linda Street)

i) Mrs. Street did not have any minutes from their meeting to share. She did want to thank Scott Williams and Bruce Diegl for their help in taking down the Christmas decorations on Main Street. She presented Mr. Williams with a Certificate of Appreciation. The next Main Street meeting will be February 13th, at 5:40.

ii) **Motion was made by Commissioner Spears and seconded by Commissioner Proctor to approve Mrs. King's hours for the month of January. Motion carried 5-0.**

Item #6– ***Old Business***

a) Clerk Biven updated the commission on the **Taylorsville Drainage Project**. He stated that the Corp has approved the City's permit application; it was sent to the state and is now in Atlanta going through the review process.

b) Audit Approval

Clerk Biven stated that last month the commission received the Audit. **Motion was made by Commissioner Redmon and seconded by Commissioner Proctor to approve the Audit Report. Motion carried 5-0.**

Item #7– *New Business*

a) Department Reports

i) Financial Report – Randy McConnell, City Comptroller, provided the commission with a Cash Analysis Report and an Overtime Report. The City is fully collateralized at all three banks.

The next Financial Meeting with Department Heads will be February 12th at 10:00 a.m.

General Fund

Y-T-D Insurance Premium Revenue is \$113,522.

Year to Date Occupational License Receipts are \$182,053.

Year to Date Property Taxes net of Discounts are \$145,793.

Expenses

Y-T-D Street Repair and Maintenance Expenses is \$13,303.

The Municipal Road Aid Fund Balance is currently \$124,794.

Water and Sewer Enterprise Fund - Revenues

Year to Date Water Revenue of \$1,960,029 is \$122,471 under Budget.

Year to Date Meter Set Revenue of \$69,000 is \$20,000 over Budget.

Year to Date Sewer Revenue of \$191,446 is \$13,887 under Budget.

Year to Date Sewer Impact Fees of 17,583 are \$3,417 under Budget.

Expenses

Year to Date Louisville Water Expense of \$628,707 is \$1,624 over Budget.

Total Net Income after Contributions of (\$102,014) is \$102,014 under Budget.

Commissioner Ingram stated that due to the General Fund taking a hard hit recently that the commission needed to have all the checks and overtime to be approved by the commission.

Motion was made by Commissioner Ingram and seconded by Commissioner Spears to have all checks and overtime for the General Fund approved by the commission before any checks are written and any overtime is worked. Commissioner Ingram voted in favor. Mayor Pay, Commissioner Proctor, Commissioner Spears and Commissioner Redmon opposed. Motion failed 1-4

ii) a) Public Safety – Chief Lewis stated that the schedules for the month of February and March were in the commissioner's packets.

Chief Lewis stated that Lt. Rick Jewell would like to take Extended Vacation Leave for the month of March. Chief Lewis stated that Lt. Jewell has a large amount of time that needs to be taken off. **Motion was made by Commissioner Spears and seconded by Commissioner Redmon to approve Extended Vacation Leave for Lt. Jewell for the month of March.** Motion carried 5-0.

Chief Lewis also asked about the new hiring process. Clerk Biven, Chief Lewis and Mayor Pay are going to discuss the issue and come back to the commission with their recommendation.

iii) Utility – Harold Compton, Public Works Director – Stated that they have had a lot of main breaks on Mill Road. He is hoping that sometime the City could replace those lines.

He stated that they have set out stakes in the yards on the right side of Maple Street. The commission needs to decide what they would like to see over there, one or two sidewalks, green space, lights, etc. Clerk Biven stated that the commission needs to have a meeting with the residents that live on Maple. Mr. Compton's goal is to have all the bills in for the work performed by the city prior to June 30th. A meeting has been set for Thursday, March 13th at 6:00 with the owners and renters of property on Maple Street.

Mr. Compton said that the snow removal has depleted about 60% of the salt supply that the City had purchased for this year and he is having a hard time finding anymore to buy. Commissioner Proctor suggested that Mr. Compton contact Joe McMillan. Clerk Biven is to contact Mr. McMillan.

iv) General Government – There were no comments for General Government.

b) Other New Business – There was no other new business.

Item #8 – *Legal (City Attorney) John D. Dale*

a) Mr. Dale stated that they needed to set a date for the Goodlett Zoning Hearing. The meeting has been set for Tuesday, February 25th at 4:00. **Motion was made by Mayor Pay and seconded by Commissioner Spears to have a meeting for the Goodlett Zoning Hearing.** Motion carried 5-0.

b) Mr. Dale stated he has been working on the Alcohol Sales Ordinance. There was no action taken on the Alcohol Sales Ordinance at this time.

Item #9 - Elected Officials' Comments

Commissioner Proctor said the city staff has done a great job during this winter weather.

EXECUTIVE SESSION

Item #10 -Motion was made by Commissioner Spears and seconded by Commissioner Proctor to adjourn to Executive Session under provisions of KRS 61.810 (1) (b) Deliberations on the future acquisition of real estate by a public agency (c) Discussion of pending litigation against or on behalf of the public agency. Motion carried with 5-0.

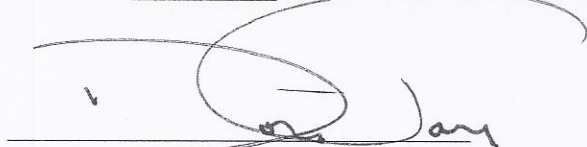
RETURN TO OPEN SESSION

Item #11 – Motion was made by Commissioner Proctor and seconded by Commissioner Ingram to return to open session. Motion carried 5-0.

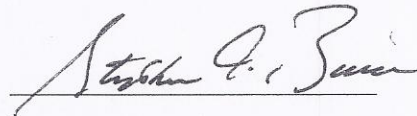
There were no motions to be made at this time.

ADJOURN MEETING

Item # 12- Motion was made by Commissioner Proctor and seconded by Commissioner Redmon to adjourn. Motion carried with a vote of 5-0.

A handwritten signature in dark ink, appearing to read "Don Pay", written over a horizontal line.

Don Pay, Mayor

A handwritten signature in dark ink, appearing to read "Stephen A. Biven", written over a horizontal line.

Stephen A. Biven, City Clerk